Learning Commons Student Assistant Application

Student Name_____ GPA_____ Grade level _____ Today's Date_____

Learning Commons Assistants (LCAs) are enrolled in a service learning experience, and their efforts contribute significantly to the school library media program. As a Learning Commons student assistant, students learn to assist and direct patrons; work at the circulation desk; use the online catalog, internet, and online databases; troubleshoot technology; shelve books; write book reviews; and numerous other tasks involved in efficient school library operation.

LC Assistants should possess or strive to possess the following criteria:

Strong Work Ethic, Respectful to Others, Personable, Avid Reader, Good Attendance, Willing to perform tasks as assigned, Willing to assist patrons in a respectful manner, Work Independently, Follow library procedures, Willing to list 3 teachers for referrals, and complete 7-8 digital projects throughout the semester as assigned by Mrs. Mustian.

If you agree to work toward the above criteria, please answer the following questions.

Please answer each question below and return this application to Mrs. Mustian. If you need more space, please attach pages to this sheet.

1.) Why do you want to be a Learning Commons assistant? Please list your personal strengths.

2.) What special skills do you have? For example, are you artistic or good with computers?

3.) What do you think is your best personality trait? Explain.

4.) Do you use technology often? What type of technology do you use? Why?

5.) Do you like to read? Who is your favorite author? What is your favorite book? Why?

6.) Please list three teachers that you have had at OHS. The teachers will be contacted as a reference regarding your application to work in the media center.